

# IT Professional Experience Letter

Experience Certificate Format for Software Developers & IT Professionals

For software engineers, developers, QA testers, and IT professionals, the experience certificate should emphasize technical competencies, specific technologies used, and project contributions. Generic phrases like "worked on software development" reduce the document's value during technical hiring.

---

[COMPANY LETTERHEAD] *Company name, logo, registered address, phone, website*

**Date:** [DD/MM/YYYY]    **Place:** [City, State]

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that [Employee Full Name] was employed with [Company Name] as [Designation — e.g., Software Engineer / Senior Developer / SDE-II] in the [Department — e.g., Engineering / Product / Platform] department from [Joining Date] to [Last Working Date].

During this tenure, [he/she/they] was responsible for [key technical responsibilities — e.g., designing and developing REST APIs using Node.js and Express, leading the migration of legacy modules to a microservices architecture on AWS, owning the CI/CD pipeline using Jenkins and GitHub Actions, and mentoring two junior developers].

[He/She/They] demonstrated strong proficiency in [specific technologies — e.g., Python, Java, React, PostgreSQL, Docker, Kubernetes, AWS], along with sound architectural judgement, attention to code quality, and effective collaboration with QA, DevOps, and product management teams.

Notable contributions include [specific achievements — e.g., reducing API response time by 40% through caching strategy, leading the successful migration of 25+ services to Kubernetes, and contributing to the launch of the flagship customer-facing application serving 500K+ daily active users].

[He/She/They] maintained the highest professional standards throughout the tenure. We wish [him/her/them] continued success in all future endeavours.

Sincerely,

---

[Authorised Signatory's Signature]

[Full Name]

[Designation — e.g., Engineering Manager / Head of Technology]

[Company Name]

[Company Seal / Stamp]

---

*Tip: For senior IT roles, include architectural decisions, code review responsibilities, mentoring of junior developers, and cross-functional work with QA, DevOps, and product teams. Mention specific impact metrics wherever possible.*

**Need the complete guide?**

For request email templates, FAQs on validity, the difference between experience and relieving letters, and how experience letters work with higher education applications, visit CollegeSathi's detailed guide:

[collegesathi.com/blogs/experience-letter-format-sample-india](https://collegesathi.com/blogs/experience-letter-format-sample-india)